



Holley-Navarre Fire District Board of Fire Commissioners January 25, 2021 – 6:00 p.m. Minutes Are Not Verbatim

The meeting was called to order at 6 p.m. by Chairman Dave Stone. Commissioner DJ Stone led the pledge. All commissioners were in attendance, as well as Chief Norton, BC Turnage, Admin D. May, and new hires, Mariah Conklin and Justin Kiley, were in attendance.

Election of Officers:

Commissioner Schumpert made a motion that all seats remain the same, 2nd by Commissioner Tolbert. Vote held. Motion – passed unanimous.

Public Announcements / Public Comments - None

Chairman's Comments - None

Meeting Minutes

November 23, 2020 - **Commissioner Schumpert made a motion to accept November minutes as presented, 2nd by Commissioner Culberson. Vote held. Motion - passed unanimous.**

December 14, 2020 (Special Meeting) – **Commissioner Schumpert made a motion to accept the December Special Meeting minutes as presented, 2nd by Commissioner Culberson. Vote held. Motion – passed unanimous.**

Treasurers Report

Commissioner DJ Stone read the report as follows:

January 2021

Regions Checking	\$2,353,901.11
Impact Fee Acct	\$1,049,781.69
Apparatus Fund	\$141,483.40
Reserve Fund Acct	\$683,571.00

Income received to date	\$2,570,518.66
Expenses to date	\$935,120.53

Treasurers Report for January 2021 read into record by Commissioner DJ Stone. **Motion made to accept report by Commissioner Schumpert, 2nd by Commissioner Tolbert. Vote held. Motion – passed unanimous.**

Chief's Report

Incidents for year 2020: Total runs of 2544 (7 per day), average response time 6:58, overlapping calls 626 or 24%. Incidents for December 2020: Total runs of 217, average response time 7:00, overlapping calls 55 or 23%. Significant decrease in call volume due to COVID and not responding to EMS calls. All apparatus in service. In process of updating 5 year plan with financial, projections, staffing, vehicle replacements, etc. Two new hires: Mariah Conklin and Justin Kiley, who both started on 1/20/21. Demo on portable starts on 1/27/21. Steel is ordered for training room/meeting building but delayed delivery (approximately May 2021). Projects and purchases as discussed below. Grants: LOST funding renewed for 5 years, possibly up to 100k-125k annually, beginning in FY21-22. Attempt AFG grant for ladder truck. **Motion made to accept Chief's Report by Commissioner Schumpert, 2nd by Commissioner DJ Stone. Motion – passed unanimous.**

Commissioner's Comments – Commissioner Schumpert told BC Turnage that he appreciated him taking the time to go over training with him and explaining what the shifts have been doing. Commissioners Tolbert and DJ Stone welcomed the new people.

Old Business:

Building Update: Dumpster being picked up tomorrow (1/26/21). Demo will start on Wednesday or Thursday (1/27 or 1/28).

New Business:

1. Projects:

43 laundry room (see quote) – Chairman Stone recommended doing our due diligence and putting the addition out for bid for 30 days in the paper. If no response, go with Chris Levitt as planned.

41 driveway repair

41 exterior lighting

2. Purchases:

Boat – Commissioner Tolbert suggested waiting until LOST funding is available next year and putting the money for the Zodiac with the LOST funding and purchasing a larger boat. Commissioner Culberson stated that the Zodiac is perfect for river/neighborhood rescues and would last 15 years or more but he would ultimately like to see HNFV have Zodiac and a larger boat. Commissioner DJ Stone asked for analysis of call responses for larger boat vs. smaller so that the Board can make a more educated decision. He asked for 2-3 options that could be discussed at the next meeting.

Industrial Washer/Dryer - \$22,732 for washer/dryer that can clean turnout gear. \$16k in LOST funding so District is out of pocket approximately \$6k. **Motion made by Commissioner DJ Stone to purchase the washers/dryer as discussed, 2nd by Commissioner Culberson. Motion – passed unanimous.**

2.25 inch hose for high rise packs (see quote attached) – Less than \$3k and already ordered.

Shed for 41 (see quotes attached) – A 10x16 is less than \$5k installed in 3-5 days from purchase.

3. OPPAGA Report - Reviewed and copy given to each Commissioner. Chief Norton stated that there was nothing negative in the report as had been presented in the paper. Commissioner DJ Stone suggested possibly getting a PIO in the future to keep the public involved and engaged.
4. Chief Evaluations – Annual 360 Chief survey will close out on 2/12/21. Chief Norton stated that the results will be available after that date. A copy was given to all Commissioners to fill out as well.

Next Meeting

The next scheduled Board meeting will be held on February 22, 2021 at 6 p.m. Meeting adjourned at 6:50 p.m.

Respectfully submitted,

DJ Stone

D.J. Stone, Secretary/Treasurer
DJS:sdm