



**Holley-Navarre Fire District
Board of Fire Commissioners
June 22, 2020 – 6:00 p.m.
Minutes Are Not Verbatim**

The meeting was called to order in person and via video conference at 6:00 p.m. by Chief Ron Norton. Commissioners Dave Stone, DJ Stone, Darin Culberson were in attendance, as well as Chief Norton, BC Davidson, and Admin D. May. Commissioner Doug Schumpert and Captain Chris Wells were present via video conference. Commissioner Todd Tolbert was absent.

Public Announcements / Public Comments - None

Chairman's Comments - None

Meeting Minutes – April 27, 2020

Commissioner Schumpert made motion to accept all minutes presented as read, 2nd by Commissioner Culberson. Vote held. Motion - passed unanimous.

Treasurers Report

Commissioner DJ Stone read the report as follows:

June 2020

Regions Checking	\$2,028,357.28
Apparatus Replacement	\$210,204.42
Total Operating Cash	\$2,238,561.70
Impact Fee Account	\$993,562.06
Income received to date	\$2,747,238.66
Expenses to date	\$1,686,417.96

Treasurers Report for June 2020 read into record by Commissioner DJ Stone. **Motion made to accept report by Commissioner Culberson, 2nd by Commissioner Schumpert. Vote held. Motion - passed unanimous.**

Chief's Report

Incidents for May 2020: Total runs of 177, average response time 7:01, overlapping calls 48 (27%). All vehicles are in service. Hiring process is being reviewed and updated for all positions. Tenzinga: Online employee evaluation system training has been rescheduled for 6/30/20 and 7/1/20.

Commissioner's Comments – Commissioner DJ Stone asked about EMS calls. Chief Norton stated that the District was still responding to Delta and Echo calls and will back up EMS if requested. A, B, & C calls have been limited due to COVID and will most likely be resumed once phase III of reopening begins in Florida.

Old Business

- 1. Project Manager** – Chief Norton asked the Board for input regarding a project manager for new building construction at Station 45. The general fund will be used to pay the project manager and the impact fee fund will be used for construction of the building. Chief Norton also stated that Chris Levitt had done the reno at St 43, along with the roof and façade update at 45, among other things.
Motion made to use Chris Levitt as Project Manager for Station 45 New Building Construction by Commissioner DJ Stone, 2nd by Commissioner Culbertson. Vote held. Motion - passed unanimous.
- 2. Open FF and BC Positions** – Chief Norton will begin advertising positions. The plan is to test the first week of September and have on the job by the end of September.
- 3. Form 1 Reminder** – Due by 7/1/20.

New Business

Confirm Fire Service Assessment Rate for 2020-21 – No change. **Motion made to approve the assessment rate for 2020-21 made by Commissioner Culberson, 2nd by Commissioner DJ Stone. Vote held. Motion – passed unanimous.**

Next Meeting

The next scheduled meeting will be held on Monday, July 27, 2020, at 6 p.m. Meeting adjourned at 6:35 p.m.

Respectfully submitted,

D.J. Stone, Secretary/Treasurer
DJS:sdm