



**Holley-Navarre Fire District  
Board of Fire Commissioners  
November 26, 2018 – 6:00 p.m.  
Minutes Are Not Verbatim**

The meeting was called to order at 6:00 p.m. by Chief Ron Norton. Chief Norton led the pledge. Commissioners Dave Stone, D.J. Stone, and Doug Schumpert were in attendance, as well as new commissioners Todd Tolbert and Darin Culberson. Chief Norton, Battalion Chief Howie Rounsaville, and Admins K. Groh and D. May were also in attendance.

**Oath of Commissioners** - D.J. Stone  
Doug Schumpert  
Todd Tolbert  
Darin Culberson

Commissioners raised their right hand and read the Oath of Office as written.

**Public Announcements / Public Comments** - None

**Chairman's Comments** - None

**Meeting Minutes**

Commissioner Schumpert made motion to accept all minutes presented as read, 2<sup>nd</sup> by Commissioner DJ Stone. Vote held. Motion - Passed Unanimous.

**Treasurers Report**

Commissioner Schumpert read the following:

<b>November 2018</b>	
Regions Checking	\$ 444,233.86
Apparatus Replacement	\$89,482.71
Total Operating Cash	\$533,716.57
Impact Fee Account	\$776,060.27
Income received to date	\$67,823.83
Expenses to date	\$334,911.03

Treasurers Report for November read into record by Commissioner Schumpert. Motion made by Commissioner D.J. Stone to accept, 2<sup>nd</sup> by Commissioner Schumpert. Vote held. Motion - Passed Unanimous.

**Chief's Report**

For the month of October 2018: Total of 274 runs, average response time 7:14, overlapping calls 30%. Final draft has been presented by ESCI. Copies were given to all the Commissioners. All vehicles are in service. The old E41 and E43 were sold to a fire dept in Tuscaloosa. Applied through FSFC/FFCA for cancer mitigation decon kit and are waiting on delivery. SCBA, funded by L.O.S.T., 7 packs, 10 bottles, 5 masks, for a total \$45,000. Angel Tree is available in the office and still has children available. Gifts need to be returned by 12/10 for Families First to pick up.

Chief Norton also discussed installing a direct deposit check reading machine so admin can deposit impact fee and site review checks directly into the appropriate accounts. It is \$50/month to rent the machine from Regions and works in tandem with the bank site. All commissioners unanimously agreed to accept the terms. Chief Norton asked Commissioners Tolbert and Culberson to stop by Regions bank to sign the signature cards. This will allow them to be signors on HNF's account. A letter detailing this will be given to Regions Bank tomorrow, 11/27/18.

**Commissioner's Comments** - Commissioner Schumpert introduced his wife and daughter, who were present at the meeting, and stated he wanted to go on record thanking HNF for the quick response on 9/20/18, when his house was struck by lightning and caught fire. He said they did a great job handling a fully involved fire quickly and his family appreciates the hard work. Commissioner D.J. Stone seconded his statement, saying that he drove to the fire and was impressed with how it was handled.

**Old Business** -

- 1. ESCI Consolidation Study** - Chairman Dave Stone asked that everyone on the Board take the Consolidation Study results home with them and read it carefully. He would like to be able to discuss it together at the next meeting in January.
- 2. New Hires** - Chief Norton stated that application deadline is 12/14/18 and will set up interviews the following week.
- 3. Station 45 Remodel** - Commissioner Schumpert asked if Chief Norton would provide some quotes for expanding the parking lot. Commissioner DJ Stone asked about a brick front façade or other possibilities to update Station 45's appearance.

**New Business** - No new business at this time.

**Next Meeting**

The next scheduled meeting will be held on Monday, January 28, 2019 @ 6 p.m. The December 24, 2018, has been cancelled due to Christmas. Meeting adjourned at 6:26 p.m.

Respectfully submitted,