



**Holley-Navarre Fire District  
Board of Fire Commissioners  
October 23, 2017 – 6:00 p.m.  
Minutes Are Not Verbatim**

The meeting was called to order at 6:00 p.m. by Chairman Stone. Commissioners Batson, Shumpert, D.J. Stone & VanValkenburgh, Chief Norton, Fire Inspector Early, Union Rep. Lt. Moore & K. Groh were in attendance.

**Public Announcements / Public Comments** – None

**Chairman's Comments** - None

**Meeting Minutes**

Commissioners reviewed the minutes from 9/25/17. Commissioner Shumpert made motion to accept all minutes presented as read, 2<sup>nd</sup> by Commissioner Batson. Vote held. Motion - Passed Unanimous.

**Treasurers Report**

Commissioner Schumpert read the following:

<b>October 2017</b>	
Regions Checking	\$ 85,142.44
Apparatus Replacement	49,021.08
Investment Pool	7,301.02
Total Operating Cash	\$141,464.54
Impact Fee Account	\$676,475.47

Income received to date	626.10
Expenses to date	\$112,096.11

Treasurers Report for October read into record by Commissioner Batson. Motion made by Commissioner Shumpert to accept, 2<sup>nd</sup> by Commissioner VanValkenburgh. Vote held. Motion - Passed Unanimous.

**Chief's Report**

The Chief's report for September total of 292 runs, average response time of 7:07, overlapping calls 87 or 29%. Busiest Day September 21, A Shift ran 15 calls. AFG Grant application was denied. Hurricane Nate had no significant impact. Open House was a huge success. Fire Prevention activities for the month include 15 school/daycare visits. The next Consolidation is scheduled for Tuesday, Oct 24 @ Station 35 @ 9 a.m. and will include continued work on the RFP for the study. The next Consolidation meeting will be in January, 2018. All vehicles are in service. We will be preparing advertisements for firefighters. Chairman Stone suggested Chief run an ad for Admin position. Motion to plan for an Administrative Assistant position made by Comm. Shumpert, 2<sup>nd</sup> by Comm. Batson. Vote held. Motion Passed – Unanimous. Commissioner Batson made motion to accept Chief's Report, 2<sup>nd</sup> by Commissioner D.J. Stone. Vote held. Motion - Passed Unanimous.

**Commissioner's Comments** - None

**Old Business** - Union Negotiations are ongoing

**New Business** **Pension Benefits** – Resolution 17-05 presented by Pension Chairman Early (copy attached) – Motion made by Commissioner D.J. Stone to accept, 2<sup>nd</sup> by Commissioner VanValkenburgh. Vote held. Motion Passed - Unanimous.

**Public Records Policy** – Resolution 17-04 presented by Chief Norton (copy attached) – Motion made by Commissioner Shumpert to accept, 2<sup>nd</sup> by Commissioner VanValkenburgh. Vote held. Motion Passed – Unanimous.

**November Meeting** – will be held as scheduled on November 27, 2017 @ 6:00 p.m.

**December Meeting** – will be cancelled

**Next Meeting**

The next scheduled meeting will be held on Monday November 27, 2017 @ 6:00 p.m. Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Charlie Batson, Secretary/Treasurer