



Holley-Navarre Fire District Board of Fire Commissioners June 26, 2017 – 6:00 p.m.

Minutes Are Not Verbatim



The meeting was called to order at 6:00 p.m. by Chairman Stone. Pledge of Allegiance was led by Chief Norton. Commissioners Dave Stone, Batson & D.J. Stone were in attendance. Also present were Chief Norton, Battalion Chief Rounsaville, Gail Acosta Navarre Press, Lt. Moore (Union President), Mike Sudduth – Pension Trustee Nominee and Admin Assistant K Groh.

Public Announcements / Public Comments – None

Chairman's Comments – None

Meeting Minutes

Commissioners reviewed the minutes from 5/22/17. Comm. D.J. Stone made motion to accept the minutes as presented, 2nd by Comm. Batson. Vote held. Motion Passed - Unanimous.

Treasurers Report

Commissioner Batson read the following:

June 26, 2017	
Regions Checking	\$ 597,980.11
Apparatus Replacement	49,012.69
Investment Pool	7,269.69
Total Operating Cash	\$ 654,262.49
Impact Fee Account	\$ 663,253.96
Total All Funds	\$1,317,516.45
Income received to date	\$1,437,158.48
Expenses to date	\$1,091,474.66

Treasurers Report read into record by Comm. Batson. Motion made by Comm. D.J. Stone to accept, 2nd by Comm. Batson. Vote held. Motion Passed - Unanimous.

Chief's Report

The Chief's report for May – 320 runs, for an average response time of 6:49, overlapping calls 113 or 35%. Chief reported that the next consolidation meeting will be held on 6/27/17 – 9:00 a.m. at Station 35. All future consolidation meetings will be held on the 4th Tuesday of each month at Station 35. E 41 is in the shop for minor repairs (A/C & brakes), E 45 is in the shop for transmission repair. 1 PT FF has resigned & 1 fully qualified & certified volunteer FF has expressed interest in applying for this position & will be evaluated according to policy. Comm. Batson made motion to accept Chief's Report, 2nd by Comm. D.J. Stone. Vote held. Motion Passed - Unanimous.

Commissioner's Comments - none at this time

Old Business

Apparatus Committee – Chief expressed appreciation to Lt. Laws & FF Toler for all their work in researching & interviewing all engine companies. He then presented the Committee's final decision on the lease of 2 engines for 10 years at a cost of \$88,000 both engines from Pierce. A maintenance program would be approximately \$3,000 additional per engine per year. Engines will take 8-12 months to build & equip. Chairman inquired about the resale of existing engines at the proper time & Chief assured him that this was presently being investigated. Comm. Batson made motion to accept & purchase, 2nd by Comm. D. J. Stone. Vote held. Motion Passed – Unanimous.

GSG – worked with the County & a letter was received from Property Appraiser that the preliminary estimated revenue for HNFDD District is expected to be \$2,899,493 (copy attached).

Consolidation – next meeting is June 27 – 9:00 a.m. at Station 35.

Pension Trustee Nominee – Mr. Mike Sudduth was introduced to the Commission. Motion to appoint to the Pension Board made by Comm. D.J. Stone, 2nd by Comm. Batson. Vote held. Motion Passed – Unanimous.

New Business –

Resolution 17-01 was presented to the Commissioners – formalizing the increase in funding HNFDD as voted at the General Election of 11/08/2016. This is only a formality for the Commission – Duly Passed & Adopted on this date by Charlie Batson, Secretary/Treasurer & Chairman David Stone. Original attached.

2017 Revenue Estimate - \$2,899,493 – letter attached.

Grant Committee – HNFDD sent 5 individuals to meet with Chief Kanzigg to obtain information about process & procedure. More information will be forthcoming. Most colleges offer courses in grant writing but they are not specific enough for fire districts – they are aimed at general businesses & non-profits.

Firefighter E-mail setup – Chief is researching several options & will report findings at next meeting.

Battalion Chief vehicle striping – multiple options available but we need to keep in mind that striping should be consistent with new engines. More information will be gathered for future discussion.

The next scheduled meeting will be held on Monday, July 24, 2017 @ 6:00 p.m. Motion to adjourn meeting made by Commissioner Batson, 2nd by Commissioner D. J. Stone, meeting adjourned at 6:40 p.m.

Respectfully submitted,

Charles Batson, Secretary/Treasurer