



# Holley-Navarre Fire District Board of Fire Commissioners January 23, 2017 – 6:00 p.m. Minutes Are Not Verbatim



The meeting was called to order at 6:00 p.m. by Chairman Stone. Commissioner VanValkenburgh and Commissioner Batson were in attendance. Commissioner Schumpert was absent. Also present were Chief Norton, Battalion Chief Rounsaville, Lt Sandoval, FF Michael Hall, Gail from Navarre Press and Admin Assistant K Groh.

## **Public Announcements / Public Comments** – None

**Chairman's Comments** – Chairman Stone relayed the positive feedback from the public on the Referendum passing & recognition to the department as a whole for putting forth so much effort to keep the public informed about the services, provided by and needs, of the fire department.

## **Meeting Minutes**

Commissioners reviewed the minutes from 10/24/16. Commissioner VanValkenburgh made motion to accept all minutes presented as read, 2<sup>nd</sup> by Chairman Stone. Vote held. All votes: Yes. Motion - Passed Unanimous.

## **Treasurers Report**

Commissioner Batson read the following:

### **January 23, 2017**

Regions Checking	\$ 1,111,369.76
Apparatus Replacement	24,012.67
Investment Pool	7,238.39
Total Operating Cash	\$1,142,620.82
Impact Fee Account	\$592,529.80
Total All Funds	\$1,735,150.62
Income received to date	\$1,257,350.23
Expenses to date	\$439,278.16

Treasurers Report read into record by Commissioner Batson. Motion made by Commissioner VanValkenburgh to accept, 2<sup>nd</sup> by Chairman Stone. Vote held. All votes: Yes. Motion - Passed Unanimous.

## **Chief's Report**

The Chief's report for October 279 runs, November 275 runs & December 295 runs. Total runs for 2016 - 3,298 for an average response time of 7:13, overlapping calls 927 or 28%. All slots filled, recently hired 2 former employees to fill 2 driver vacancies: Nick Peppard & Tim Griffiths. AFG Grant has been rewritten & resubmitted. Commissioner Batson made motion to accept Chief's Report, 2<sup>nd</sup> by Commissioner VanValkenburgh. Vote held. All votes: Yes. Motion - Passed Unanimous.

**Commissioner's Comments** – Chairman Stone reiterated his appreciation to the Chief & all staff for all their hard work in getting the referendum passed.

**Old Business** - Election held: Commissioner Batson nominated Dave Stone for Chairman, 2<sup>nd</sup> by VanValkenburgh, vote held – Yes - unanimous; Chairman Stone nominated VanValkenburgh for Vice-Chairman, 2<sup>nd</sup> by Batson, vote held – Yes – unanimous; Commissioner VanValkenburgh nominated Commissioner Batson for Secretary/Treasurer, 2<sup>nd</sup> by Chairman Stone, vote held – Yes - Unanimous  
Discussion about keeping meeting time at 6 p.m. or move to 7 p.m. – vote held – unanimously in favor of retaining a 6 p.m. start time for Fire Commissioner meetings. Union Negotiations continuing on 2/23/17

**New Business** – **Open Seat** – no letters of interest received to date, Chief will place an ad in the Navarre Press

**Chief's updated contract** – signed by Commissioners reflecting a 2.5% increase

**New Fire Engine** – 3 engines under consideration – 10 – 12 months to build, options include lease or least to own, some include basic maintenance, some lease programs set a yearly mileage limit. Chairman Stone directed Chief to make this a priority by making a decision within the next few months.

**Suburban disposal** – 2001, 193,000+ miles, presently parked at St 41 – needs numerous repairs. Chief will remove all emergency lights for re-use. Motion to dispose made by Commissioner Batson, 2<sup>nd</sup> by VanValkenburgh. Vote held. All vote yes in favor of Chief disposing of vehicle for scrap.

**Landrum Payroll** – discussion about their services & advantage to using their HR services, also. Chief will have a representative attend February meeting to discuss further. Gail of Navarre Press highly recommended their services.

**GCG Phase 3** - Chief considering using their services to mesh election results to county rolls to reconcile funding amount expected for 2017/2018. Chairman Stone requested that Chief invite them to the February meeting to discuss this next step.

The next scheduled meeting will be held on Monday February 27, 2017 @ 6:00 p.m. Motion to adjourn meeting made by Commissioner Batson, 2<sup>nd</sup> by Commissioner Stone, meeting adjourned at 6:40 p.m.

Respectfully submitted,

Charles Batson, Secretary/Treasurer